



**APPROVED MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
OCTOBER 22, 2020**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board member Connelly called the meeting to order at 9:01 a.m. at the BCAG Conference Room, 326 Huss Drive, Suite 150, Chico CA.

MEMBERS PRESENT IN PERSON

Bill Connelly	Supervisor	District 1
Jody Jones	Councilmember	Town of Paradise
Doug Teeter	Supervisor	District 5
Angela Thompson	Councilmember	City of Biggs

MEMBERS PRESENT REMOTELY

Randall Stone	Mayor	City of Chico
Tami Ritter	Supervisor	District 3
Debra Lucero (9:20 AM)	Supervisor	District 2
Steve Lambert	Supervisor	District 4

MEMBERS ABSENT

Chuck Reynolds	Mayor	City of Oroville
Quintin Crye	Councilmember	City of Gridley
Bruce Johnson	Board Alternate	City of Gridley
John Busch	Board Alternate	City of Biggs

STAFF PRESENT

Jon Clark	Executive Director
Victoria Proctor	Administrative Assistant
Brian Lasagna	Regional Analyst
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Ivan Garcia	Transportation Programming Specialist
Jim Peplow	Senior Transit Planner

OTHERS PRESENT

Lance Atencio	Transit General Manager
Andrea Howard	Place Works
Kari Zajac	Rincon Consultants

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- 1. Pledge of Allegiance**
- 2. Roll Call**

CONSENT AGENDA

- 3. Approval of Minutes from the September 23, 2020 BCAG Board of Directors Meeting**

On motion by Board member Connelly and seconded by Board member Teeter and Board member Thompson, the consent agenda was unanimously approved.

ITEMS FOR ACTION

- 4. Approval of Final Allocation Methodology for the 2020 Regional Housing Needs Update**
- 5. Approval of Resolution 2020/21-05 for Allocation of Regional Early Action Planning (REAP) Grant Funds**
- 6. Approval of 2020/21 Unmet Transit Needs Assessment and Findings**
- 7. Authorize Executive Director to Negotiate and Execute Agreement for BC/BERT Operations Facility Electric Vehicle Underground Charging Infrastructure.**

ITEMS FOR ACTION

4: Approval of Final Allocation Methodology for the 2020 Regional Housing Needs Update

Staff updated the Board on the continued development of the Regional Housing Needs Plan which is scheduled for adoption in December of this year. Staff informed the Board that before adoption of the RHNP, the final allocation methodology must be approved.

The consulting firm of Place Works joined the Board meeting and provided an in-depth analysis of the updated methodology.

Following completion of the presentation and general conversation between the Board and staff, Board member Connelly moved for approval of this item with a second by Board member Ritter. The item was approved by unanimous vote.

5: Approval of Resolution 2020/21-05 for Allocation of Regional Early Action Planning (REAP) Grant Funds

Staff reminded the Board of a resolution that was approved at the February 2020 Board meeting allowing a 25% “Advance allocation” in Regional Early Action Planning (REAP) grant funds, and that a new resolution must be approved to receive the remaining 75% of the funding allocation.

BCAG will use a portion of the funds for RHNP development with the rest of the funding

going to five projects within the member jurisdictions.

Staff requested the Board accept the proposed funding request to allow time to prepare for approval at the December Board meeting. There was general discussion whether staff would bring in other agencies to aide in this project or whether the project would include only the jurisdictions. Board member Connelly commented on the importance of Project #2 included in the agenda item.

Board member Ritter moved approval of the item, seconded by Board member Lucero. The item was unanimously approved.

6. Approval of 2020/21 Unmet Transit Needs Assessment and Findings

Staff presented the Board with the required annual Unmet Transit Needs Assessment. Following the required thirty (30) day public noticing period, all comments received from the public regarding any perceived unmet transit needs were compiled into the draft Unmet Transit Needs Assessment and reviewed with the Social Service Transit Advisory Council (SSTAC). The SSTAC approved the Assessment and recommended that “there are no unmet transit needs that are reasonable to meet”.

There was discussion regarding rider dependency in the Oroville area, how rider population is determined, and how this factors into the analysis of what defines an “unmet need that is reasonable to meet.”

Board member Connelly motioned for approval with a second by Board member Teeter. The item was unanimously approved.

7. Authorize Executive Director to Negotiate and Execute Agreement for BCAG/BRT Operations Facility Electric Vehicle Underground Charging Infrastructure.

Staff informed the Board of the state’s 2018 proposed goal to move public transit into a 100% zero emission fleet by 2040. Staff described the need to install underground electric charging infrastructure as means of advancing forward in achieving that goal. A Design Build Request for Proposals was released on October 27th, 2020, with submittals due on December 2, 2020. Following proposal submittal, staff will do a review and determine which firm is the best to move forward with.

Staff informed the Board that funds have been budgeted in the 2020/21 Overall Work Program for the development and construction of the project Design and development for this project is expected to begin in the second quarter of 2021.

There was general discussion between the Board and staff regarding the interest in hiring a consulting firm to complete both the design of the project as well as the construction. Staff replied that the project is not complicated and somewhat small in size yet does have some characteristics unique to the Butte Regional Operations Center

property. There were also questions regarding the technology and its relevancy to the development of future technologies around electric vehicle charging. Staff reassured the Board the installed infrastructure would be developed with this in mind and required changes should be accommodated with minimal effort.

Board member Connelly called for a motion which was seconded by Board member Ritter. The item passed unanimously.

ITEMS FOR INFORMATION

8. Draft 2020 Regional Transportation Plan (RTP)/ Sustainable Communities Strategy (SCS) & Supplemental Environmental Impact Report Public Review Period and Workshop.

Staff informed the Board of BCAG's role as a state designated Regional Transportation Planning Agency (RTPA), and federally designated Metropolitan Transportation Planning Organization (MPO) and the requirement to update the RTP/SCS every four years. The draft 2020 RTP/SCS is complete, has been circulated for review and has been presented at public workshops for review and comments. The draft 2020 RTP/SCS is available at the Chico and Oroville Libraries and is on the BCAG website.

All required attachments are included within the RTP/SCS document including Policy, Action, Financial elements, the Air Quality Conformity Analysis and Determination, and the Environmental Impact report. All documents were developed and coordinated according to required preparation guideline and criteria. The Notice of Availability has been placed in public newspapers and social media sites to provide for public participation and comment.

The Board was also notified that due to COVID-19, the next public workshop would be held virtually on November 5th, 2020 from 4:00pm to 6:00pm.

Staff requested the Board to open a public hearing to solicit comments on the prepared documents. There were no comments or questions from the public or from the Board.

The final draft 2020 RTP/SCS would be presented to the Board at the December 2020 meeting for adoption.

9. Draft 2020 Regional Housing Needs Plan.

BCAG is required to update the Regional Housing Needs Plan (RHNP) every 8 years and the 2020 RHNP has been completed. This item will come before the Board for adoption at the December BCAG Board meeting.

The draft document contains the final methodology discussed in Item 4 and has met the State of California's requirements. Staff informed the Board that the RHNP is under a 45

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- day review period conducted by the BCAG member jurisdictions. After the 45 - day review period has ended, a public hearing will be held with a final adoption vote. Changes recommended to the RHNP as a result of public review will be completed before December 10th.

ITEMS FROM THE FLOOR

There were no items from the floor.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:40 AM.

Attest:

Jon Clark, Executive Director

Mia Herhusky, Board Clerk

Butte County Association of Governments